

# REGISTRATION FORM – PUMP FUNDAMENTALS

Please scan/email completed form to [admin@kasa.com.au](mailto:admin@kasa.com.au)

**Course Fee:** **AUD\$1,395 (inclusive of GST) per course**

*Note: Further discounts apply for (i) early registrations when paying by credit card, or (ii) three or more employees from the same organisation, or (iii) previous attendees of KASA Redberg courses. Please refer to "Important Information" on the next page.*

**Name:**

**Position Title:**

**Organisation:**

**Phone:**

**Email:**

**Mailing Address:**

**Course Title:** **Pump Fundamentals**

**Format/Platform:** Live, instructor led, 4 x 4 hour online sessions via Microsoft Teams, over four days.

**Dates/Times:** 23, 24 and 30 June and 1 July 2026 from 9:30am to 1:30pm AEST (i.e. "Sydney time").

**Inclusions:** A detailed training manual with over 270 x A4 pages of text, charts and other graphics in colour, provided in electronic (PDF) format. Refer to our [website flyer](#) for details.

A digitally signed (PDF) attendance certificate indicating 15 hours of CPD as per the policy of Engineers Australia.

## PAYMENT METHOD AND INVOICING

Please tick the relevant option noting that payment of the full course fee is required at least two working days prior to the commencement of the course unless otherwise agreed in writing.



### CREDIT CARD PAYMENT

Please issue a tax invoice with details of how to pay via credit card. It is understood that registration is not confirmed until payment has been received by KASA Redberg.



### TAX INVOICE REQUEST

Please issue a tax invoice to the organisation listed above. Payment will be made by electronic funds transfer (EFT). It is understood that registration is not confirmed until payment has been received by KASA Redberg.

## AGREEMENT TO TERMS AND CONDITIONS

By submitting this registration form, the delegate and/or the organisation confirm that they have read, understood and agree to the KASA Redberg Course Terms and Conditions as provided on the following page.

**Signature:**

**Name:**

**Date:**

*A discount of 10% applies for all registrations on or before 5:00pm AEST (Sydney time) on Friday 15 May 2026. Please refer to "Important Information" on the following page.*

[www.kasa.com.au](http://www.kasa.com.au)

ABN: 35 107 585 375



# IMPORTANT INFORMATION

## SCOPE

This live-streamed online seminar will be delivered via Microsoft Teams. The course fee includes (i) a detailed 270+ page PDF Training Manual (which will be provided prior via a download link) and (ii) a digitally signed Certificate of Attendance (which will be provided via email within 5 working days of course completion).

## SCHEDULE

As shown on the previous page, the training course will be conducted over 4 x 4 hour sessions via Microsoft Teams on the dates listed. A 15 minute break is included as part of the program approximately half-way through each session.

## REGISTRATIONS

Registrations can be made by email. However, a course place cannot be guaranteed until full payment is received and this must occur at least two working days prior to the commencement of the course. Numbers are strictly limited and are allocated on a first to pay basis

Written confirmation of registration will be sent to the delegate's nominated email address upon receiving payment. If email confirmation has not been received by the delegate two working days prior to the course start, the delegate should immediately contact KASA Redberg to determine the status of their registration.

## PAYMENT

By Credit Card: Credit card payment method details will be provided after receiving a completed registration form. Credit cards will not be charged until the course has been confirmed to run (typically three weeks before the start date). Microsoft Teams invitations for the 4 x 4 hour sessions will be sent to the delegate nominated email address as soon as the credit card payment has been taken. A tax receipt will be sent to the delegate within two working days of successfully processing the delegate's nominated credit card details (i.e. within two working days of taking payment).

Purchase order / EFT: A tax invoice for payment will be provided by KASA Redberg. The full course fee is required to be paid via EFT as soon as possible and at least two working days prior to the commencement of the course unless otherwise agreed in writing.

## CANCELLATION AND SUBSTITUTION

All delegate cancellations must be advised in writing by email. However, a substitute delegate from the same organisation may attend at no extra cost if the original delegate is unable to attend for any reason. Cancellation fees apply as follows:

- Delegate cancellation more than 10 working days prior to course start: Full refund.
- Delegate cancellation between 5 and 10 working days prior to course start: A 20% cancellation fee applies
- Delegate cancellation less than 5 working days prior to the course start: No refund but a substitute delegate may attend at no extra cost.

Once the PDF training manual has been distributed, and unless the course has been cancelled by KASA Redberg, no refund will be provided regardless of timing due to copyright and distribution protections.

In the event that KASA Redberg cancels the course for any reason, a full refund limited to the amount paid will be provided.

## EARLY REGISTRATION, GROUP OR PREVIOUS ATTENDEE DISCOUNT

Individual discounts of 10% shall apply when (a) an organisation registers three or more employees at the same time, or (b) a fully completed registration form nominating credit card as the payment method and including credit card details is received by 5:00pm Sydney time, Friday 15 May 2026 or (c) the delegate has previously attended a KASA Redberg course. The maximum combined discount shall be limited to 20%.

## CONTINUING PROFESSIONAL DEVELOPMENT

This course has been designed to meet the Continuing Professional Development (CPD) requirements of delegates in accordance with Engineers Australia policy. The digitally signed (PDF) Certificate of Attendance provided to the delegate on completion of the course shall include the number of claimable CPD hours.

## COURSE & TRAINING MANUAL COPYRIGHT

By registering and paying for this course, the delegate agrees that:

- The PDF Training Manual is provided in advance for individual use only and is protected under copyright. It must not be reproduced, shared, redistributed, on-sold or made publicly available online or via third party platforms. The delegate is however permitted to make one hardcopy print-out for their personal use only.
- Partial or full recording of the course or partial/full copying of the course using audio or video, mobile phones, tablet devices, screen capture/recording software or by any other means is forbidden.